



ADMISSIONS POLICY

Context

This policy is based on the school's core values: respect, integrity, responsibility, participation, excellence and enjoyment.

Students will be admitted at the age of 11+ without reference to ability or aptitude using the current East Sussex admissions criteria (Integrity)

Status	Statutory
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Purpose

General Principles

Ratton School is an 11-16 mixed comprehensive Foundation/Trust school serving Eastbourne. As a Foundation/Trust school the Governing Body is the admission authority. The main principle of admission to Ratton School is to maintain the character of the school as a comprehensive school, providing for the needs of young persons within the 11-16 age range who live within Eastbourne and surrounding area.

The School will endeavour to provide places for students who live inside Ratton School's designated community area as a priority. Should there be surplus places then the School will seek to provide places for students who live outside the designated community area whose parents wish them to attend Ratton School, provided that they can be accommodated within the admission limits of 243 students per year group.

Students will be admitted at the age of 11+ without reference to ability or aptitude using the current East Sussex admissions criteria.

The admissions criteria

After children with statements of special educational needs, the criteria (in priority order) are applied to applications for community and voluntary controlled schools to decide who can be allocated the available places:

1. Looked after children

'Looked after children' refers to children in the care of a local authority.

2. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate.

Parents must submit supporting evidence, such as a letter from a doctor or social worker,

which clearly demonstrates that the needs of the child can only be met by attending a particular school.

Governors will decide whether or not the evidence provided is sufficient to allocate a place under this admission priority. This may include seeking our own professional advice. The evidence must conclusively show that no other school than the preferred school can meet the child's needs.

3. Children who will have a brother or sister at the school (or a linked infant or junior school) at the time of admission.

Children are 'siblings' if they are full, half, adoptive or foster brother or sister living in the same household.

4. Children wishing to transfer between a linked infant and junior school.

There are strong ties between certain infant and junior schools and this is recognised under this priority. This criterion is not applicable to Ratton.

5. Children living within a pre-defined community area.

Each home address in the county falls within a community area although living in a community area does not guarantee a place can be allocated.

6. Children living outside the pre-defined community area.

This relates to children who do not meet criteria 1 to 5.

The school participates in the Local Authority Coordinated Scheme operated by East Sussex County Council and all deadlines within that scheme should be adhered to by applicants.

Application Procedures

Applications must be made using the East Sussex Application Form which will be made available by the Local Authority (LA). Applications must be made direct to the LA by the deadline specified by them.

All places will be offered by the LA, on behalf of the Governing Body, within the secondary Co-ordinated Admissions Scheme operational in the LA's area. Allocations will be notified by the LA in accordance with their procedures.

Full details of the admissions process including maps of the Community Area and the timetable for admissions can be found "Applying for a school 2011-12" available from East Sussex County Council (0345 60 80 190)

Consultation	<ul style="list-style-type: none"> • Governors • Staff • Parents • Students
Relationship to other policies	<ul style="list-style-type: none"> • Equal Opportunities
Relationship to standard operating procedures	<ul style="list-style-type: none"> •

Role	Responsibility
Headteacher	<ul style="list-style-type: none"> • Ensure wide consultation for the inception and review of this policy • Ensure structures are in place to support the effective implementation of this policy • Regularly monitor and review the effectiveness of this policy
Governors	<ul style="list-style-type: none"> • Ensure that policies in line with the school's values and aims are in place • Regularly review this policy
AHT	<ul style="list-style-type: none"> • To ensure that students are admitted in line with School and County Standard Operating Procedures
LL's	<ul style="list-style-type: none"> • To ensure smooth integration through an integration package
Primary Liaison Coordinator	<ul style="list-style-type: none"> • To act as co-ordinator for year 6 to 7 transition

Arrangements for Monitoring and Evaluation

Date established by Governing body:	April 2010
Date for full implementation:	April 2010
Date due for review:	April 2011
Date reviewed by governors:	November 2011
Date next due for review:	November 2012